



## Report & Resource Center Update

There are several reports that will be available immediately on November 1, once the new eVA platform goes live. We have listed them below.

Some other reports will not be available on November 1, but we have replaced these reports with alternate solutions so that you can still access the data on November 1. We have listed these below, as well.

There are a few reports that will not be available in the new eVA platform on November 1, due to changes to the data structure from our current system to the new eVA platform. These reports will take additional time to redesign and rebuild. We have listed them below. More information regarding these reports will be shared as it becomes available.

**Please read the following reporting information carefully and save this document for reference.**

### Reports that will be available at go-live (November 1)

The report scheduler will continue for reports that are available at go-live (November 1).

#### 100 Series Vendor Data and 200 Series Spend Analysis reports

The current reports for vendor data and purchase order spend analysis will be available on November 1, in the eVA Report & Resource Center.

### Reports that will be available at go-live (November 1) with only legacy data

#### 500 Series Purchase Card Reports

The current SPCC reports will be available on November 1, in the eVA Report & Resource Center. Report 500, "Pcard User Assignment", will display only legacy data prior to October 27, 2022.

### Reports that will be replaced with alternative solutions

#### 1001 Bulkload Report

The alternative for this report will be done through the Manage > Users search page in the new eVA platform.

The "Browse Users" page contains data fields and filters that will provide the relevant information for users that was previously found in the Bulkload Report. This search page will provide users with the ability to toggle columns on/off, export to excel and save custom views to favorites. Check out this [training video](#) for access instructions.

### 1200 Series Security reports

The alternative for these reports will be done through the Manage > Users search page in the new eVA platform.

The “Browse Users” page contains data fields and filters that will provide similar information contained within the 1200 Series reports. This search page will provide users with the ability to toggle columns on/off, export to excel, and save custom views to favorites. Check out this [training video](#) for more access instructions.

### 1250 W9 Vendor Form & 1251 eVA Vendor Tax Profile Report

These reports will be replaced with the Supplier Information and Browse Suppliers feature in the new eVA platform. The “Browse Suppliers” page contains data fields and filters that will provide similar information contained within these reports, with the ability to view supplier documents. This page will be accessible through the Browse Suppliers menu item. This search page will provide users with the ability to toggle columns on/off, export to excel, and save custom views to favorites.

### 450 & 1104 Series Contract reports

Contract data for these reports are structured differently in the new eVA platform. You can access it by going to the Contracts > Browse Contracts search page, which contains data fields and filters that will provide similar information contained within these reports. This search page will provide users with the ability to toggle columns on/off, export to excel, and save custom views to favorites. Check out this [training video](#) for more instructions. Additionally, the contract reports in the eVA Report & Resource Center may be developed later.

## Reports planned for development after November 1

### 300 Series Workflow and Approval reports

The data used to generate the workflow and approval reports will not be available in the new eVA platform on November 1. We are working to develop an alternative solution for these reports.

### 400 Series Solicitation reports

Report 400 will only display legacy solicitation responses through October 26, 2022, in the new eVA platform. Updated reports will be developed after the solicitation data is loaded into the data warehouse, which will be sometime after November 1. Some sourcing information can be accessed through the Sourcing > Sourcing Projects search page in the new eVA platform.

### 1005 eMall Setup

Data for this report is structured differently in the new eVA platform and will not be available until after November 1, when we develop an alternative solution.

## Logi documents tab

The current reference information contained under the Documents tab in the Report & Resource center will transfer onto the new eVA platform after November 1. These documents will be updated as appropriate with current information.

## SWaM and entity overview dashboards

Custom report views are available in the eVA portal under the SWaM and Entity Overview Dashboards. These dashboards will no longer be available in the new eVA platform. However, these views will be preserved as reports which will be accessible from the Report & Resource Center in the new eVA platform on November 1.

## Future functionality

### Analytics Module

A robust analytics module is available in the new eVA platform that will provide additional reporting capabilities and bolster Logi reporting. Training and release to users is planned for after November 1, 2022.

As we move into the final days before this transition, we strongly encourage buyers to continue training as much as they can. This is the best way to ensure a smooth transition for everyone. Make sure you and your team check out the [buyer training website](#).



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